



PT ASURANSI DAYIN MITRA Tbk
Domiciled in Central Jakarta
("The Company")

NOTICE OF ANNUAL GENERAL MEETING OF SHAREHOLDERS

The Board of Directors of the Company hereby notify the Shareholders of the Company to attend the Annual General Meeting of Shareholders ("The Meeting") of the Company to be held on:

Day/date : Thursday, August 12, 2021
Time : Annual General Meeting of Shareholders
10.00 AM – finish
Venue : the Company Meeting Room
Wisma Hayam Wuruk
Jl. Hayam Wuruk No. 8, Jakarta 10120.

With Meeting agenda items as follows:

- 1. Approval of the Company's Annual Report, including ratification of the Financial Statements, and Ratification of the Supervisory Report of the Board of Commissioners of the Company for the fiscal year ending on December 31, 2020 and granting of full acquittal and discharge (*volledig acquit et de charge*) to members of the Board of Directors and members of the Board Commissioner of the Company.**

Brief explanation:

*The Board of Directors and the Board of Commissioners provided reports on the Company's performance for the fiscal year ending on December 31, 2020 as submitted in the Annual Report and the Financial Statements of the Company audited by Purwantono, Sungkoro & Surja Public Accounting Firm and on the granting of full acquittal and discharge (*volledig acquit et de charge*) to members of the Board of Directors and of the Board of Commissioners of the Company.*

- 2. Determining of use of the Company's profit in 2020 fiscal year.**

Brief explanation:

The decision on use of the Company's profit is based on the Company's Financial Statements for the Fiscal Year ending on December 31, 2020.

- 3. Appointment of a Public Accounting Firm and/or Public Accountants to audit the Company's Financial Statements for the 2021 fiscal year**

Brief explanation:

Appointment of a Public Accounting Firm and/or Public Accountants to audit the Company's Financial Statements for the 2021 fiscal year.

- 4. Approval for changes to and reappointment of members of the Board of Directors and members of the Board of Commissioners of the Company to continue their previous duties and authority.**

Brief explanation:

Approval for changes to and reappointment of members of the Board of Directors and members of the Board of Commissioners of the Company in connection with the term of office of members



of the Board of Directors and of the Board of Commissioners which will expire at the close of the 2021 Annual General Meeting of Shareholders.

5. Revision to the Company's Articles of Association to be aligned with the applicable laws and regulations.

Brief explanation:

The revision was made in order to align the Articles of Association with the provisions of the Financial Services Authority's Regulation Number 15/POJK.04/2020 on Planning and Organizing of General Meeting of Shareholders of a Public Company.

Remarks:

1. The Company will not provide a separate notice to each shareholder of the company and this summons shall be considered as an official notice for shareholders of the Company.
2. Those entitled to attend or be represented at the Meeting are Shareholders of the Company whose names are registered in the Register of Shareholders of the Company on Monday, July 19, 2021 and/or owners of the Company's sub-securities accounts at PT Kustodian Sentral Efek Indonesia ("KSEI") at the closing of stock trading in the Indonesia Stock Exchange on Monday, July 19, 2021.
3. Shareholders may participate in the Meeting by means of the following mechanisms:
 - a. Attending the Meeting in person; or
 - b. Attending the Meeting electronically through the Electronic General Meeting System KSEI (eASY.KSEI) application; or
 - c. Through a proxy.
4. Shareholders who may attend the meeting electronically as referred to in point 3 letter b are local individual shareholders whose shares are kept in the collective custody of KSEI.
5. To use the eASY.KSEI application, Shareholders can access the eASY.KSEI menu in the AKSes facility (<https://access.ksei.co.id/>)
6. As a preventive measure in response to the COVID-19 outbreak, the Company advises Shareholders to comply with the health protocols in accordance with the provisions of the Government of the Republic of Indonesia and the requirements of the Management of the meeting venue. In addition, the Company facilitates the holding of the Meeting through the following measures:
 - a. The Company urges Shareholders who are entitled to attend the Meeting whose shares are kept in the collective custody of KSEI, to authorize the officers appointed by the Securities Administration Bureau of PT Datindo Entrycom: smnhuda@datindo.com through the eASY.KSEI facility on <https://access.ksei.co.id/> provided by KSEI as an electronic authorization mechanism in the process of holding the Meeting.
 - b. Deadline for submitting a declaration of attendance or a power of attorney and a vote in the eASY.KSEI application is at 12.00 Western Indonesian Time, 1 (one) business day prior to the date of the Meeting.
 - c. Shareholders who will electronically attend or give a power of attorney for the Meeting through the eASY.KSEI application must pay attention to the following:
 - 1) Registration Process;
 - i. Local individual Shareholders who have not provided a declaration of attendance or a power of attorney in the eASY.KSEI application until the deadline as referred to in point 6 letter b and wish to attend the Meeting electronically are required to register their attendance in the eASY.KSEI application on the date of the Meeting until the electronic registration is closed by the Company.



- ii. Local individual Shareholders who have provided a declaration of attendance but have not cast a vote for at least 1 (one) Meeting agenda items in the eASY.KSEI application until the deadline as referred to in point 6 letter b and wish to attend the Meeting electronically are required to register their attendance in the eASY.KSEI application on the date of the Meeting until the electronic registration is closed by the Company
 - iii. For Shareholders who have given a power of attorney to the proxies provided by the Company (Independent Representatives) or to the Individual Representatives but have not cast a vote for at least 1 (one) Meeting agenda items in the eASY.KSEI application until the deadline as referred to in point 6 letter b, the proxies representing the Shareholders are required to register their attendance in the eASY.KSEI application on the date of the Meeting until the electronic registration is closed by the Company.
 - iv. For Shareholders who have given a power of attorney to the participant proxies/Intermediary (Custodian Bank or Securities Company) and have cast their vote in the eASY.KSEI application until the deadline as referred to in point 6 letter b, the representative proxies who have been registered in the eASY.KSEI application must register their attendance in the eASY.KSEI application on the date of the Meeting until the electronic registration is closed by the Company.
 - v. Shareholders who have provided a declaration of attendance or a power of attorney to the proxies provided by the Company (Independent Representatives) or to the Individual Representatives and have cast a vote for at least 1 (one) or all Meeting agenda items in the eASY.KSEI application no later than the deadline as referred to in point 6 letter b, the Shareholders or their proxies do not need to register their attendance electronically in the eASY.KSEI application on the date of the Meeting. Shareholding will be automatically counted as a quorum of attendance and the votes cast will be automatically taken into account during the voting at the Meeting.
 - vi. Any delay or failure in the electronic registration process as referred to in numbers i – iv for any reason will result in the Shareholders or their proxies being unable to attend the Meeting electronically, and their shareholding will not be counted as a quorum for attendance at the Meeting.
- 2) Electronic Submission of Questions and/or Opinions;
- i. Shareholders or their proxies have 3 (three) opportunities to submit questions and/or opinions at each discussion session per meeting agenda item. Questions and/or opinions per Meeting agenda item can be submitted in writing by the Shareholders or their proxies by using the chat feature in the 'Electronic Opinions' column available on the E-Meeting Hall screen in the eASY.KSEI application. Questions and/or opinions can be submitted as long as the Meeting status in the 'General Meeting Flow Text' column reads "Discussion started for agenda item no. []". Afterwards, the Notary Public will read out the questions and/or opinions.
 - ii. Determining of discussion mechanisms per meeting agenda item in writing through the E-Meeting Hall screen in the eASY.KSEI application is the authority of each Company and this will be specified by the Company in the Rules of Conduct for the Meeting through the eASY.KSEI application.
 - iii. Proxies who are present electronically and wish to submit questions and/or opinions of their Shareholders during the discussion session per agenda item of the Meeting are required to write down the names of the Shareholders and the amount of their shareholding followed by the relevant questions or opinions.
- 3) Voting Process;



- i. The electronic voting process takes place in the **eASY.KSEI** application on the E-Meeting Hall menu, Live Broadcasting sub-menu.
 - ii. For Shareholders attending the meeting in person or represented by their proxies but have not yet cast their vote on the agenda item of the Meeting as referred to in point 6 letter c number 1) roman numerals i – iii, the Shareholders or their proxies have the opportunity to submit their vote as long as the voting period through the E-Meeting Hall screen in the **eASY.KSEI** application is opened by the Company. When the electronic voting period per meeting agenda item begins, the Notary Public, assisted by the Company's Securities Administration Bureau, will check and count the votes and close the voting time session for shareholders who are present electronically and Shareholders who are present in person. During the electronic voting process, the "Voting for agenda item no [] has started" status will be displayed in the 'General Meeting Flow Text' column. If the Shareholders or their proxies did not vote for certain agenda item of the Meeting until the Meeting status as shown in the 'General Meeting Flow Text' column changes to "Voting for agenda item no [] has ended", they will be considered to have cast a **Blank** vote for the agenda item concerned.
- 4) GMS Live Streaming;
- i. Shareholders or their proxies who have been registered in the **eASY.KSEI** application no later than the deadline as referred to in point 6 letter b can watch the ongoing Meeting through the Zoom webinar by accessing the **eASY.KSEI** menu, GMS Live Streaming sub-menu in the AKSes facility (<https://access.ksei.co.id/>).
 - ii. The GMS live streaming has a capacity of up to 500 participants, where the attendance of each participant will be determined on a first come first serve basis. Shareholders or their proxies having no opportunity to watch the GMS Live Streaming will still be considered as being present electronically and their shareholding and votes will be taken into account at the Meeting, on condition that they have been registered in the **eASY.KSEI** application as specified in point 6 letter c number 1) roman numerals i – v.
 - iii. Shareholders or their proxies who only watch the GMS Live Streaming but are not registered electronically on the **eASY.KSEI** application pursuant to the provisions in point 6 letter c number 1) roman numerals i – v, the attendance of the Shareholders or their proxies will be considered invalid and will not be included in the calculation of the Meeting attendance quorum.
- d. In the event that a shareholder intends to give a power of attorney to attend the Meeting without the **eASY.KSEI** mechanism, he/she may download the power of attorney provided in the Company's website, www.asuransidayinmitra.com
 - e. Shareholders or their proxies who will attend the Meeting shall submit a photocopy of their National Identity Card ("KTP") or other IDs to the Meeting Officer before entering the Meeting Room. Legal Entity Shareholders shall bring a copy (photocopy) of their articles of association and any revision thereto, including the latest management composition. For Shareholders of the Company whose shares are kept in the Collective Custody at KSEI, the Shareholders or their proxies must submit a Written Confirmation for the Meeting ("KTUR") that can be obtained through the Stock Exchange Member or Custodian Bank in which the Shareholders open their securities accounts. Proxies of Shareholders attending the Meeting must submit the original Power of Attorney and a photocopy of the ID card of the giver and the recipient of the power of attorney in order for them to attend the Meeting.



7. Notary Public, assisted by the Company's Securities Administration Bureau, will check and count the votes for each Meeting agenda item in each decision-making for the relevant agenda item, including those submitted by Shareholders through **eASY.KSEI** as referred to in item 6 above.
8. For health reasons, the Company will provide neither food and drink nor physical copy of the Annual Report to Shareholders who attend the Meeting. In addition, Shareholders are required to comply with the health procedures stipulated in accordance with the Government Protocols implemented by the building management where the Meeting is held.
9. Materials related to the agenda items of the Meeting are available and accessible through the Company's website, *www.asuransidayinmitra.com*
10. Shareholders or their authorized proxies who will attend the Meeting in person must submit a certificate of the Antigen Swab Test/PCR Swab Test (Negative) result, on condition that the test is taken at least 1 (one) day before the Meeting.
11. For facilitating the arrangement and orderliness of the Meeting, Shareholders or their authorized proxies are cordially requested to be at the Meeting venue at least 30 (thirty) minutes before the Meeting begins.

Jakarta, July 21, 2021
PT Asuransi Dayin Mitra Tbk
The Board of Directors of the Company